



Agenda

6th Renewable Energy and Distributed Generation Task Force Meeting

22-25 April 2009

Tokyo, Japan

Wednesday 22 April 2009		
	6:00pm – 8:00pm (Japanese secretariat will guide the participants from Hotel Monterey Hanzomon to the reception venue on April 22 at <u>5:30PM</u>)	Welcome Reception (including dinner) Hosted by: Ministry of Economy, Trade and Industry (METI) and the New Energy and Industrial Technology Development Organisation (NEDO) Venue: Hotel Fukuoka-kaikan (Restaurant with Japanese garden; five minutes walk from Hotel Monterey Hanzomon) 1-12 Kojimachi Chiyoda-ku Tokyo, 102-0083, Japan http://www.skyc.jp/hotel/english/fukuoka/index.html

Thursday 23 April 2009

Day One – Renewable Energy and Distributed Generation Task Force Meeting

Venue: Hotel Monterey Hanzomon
23-1 Ichiban-cho, Chiyoda-ku, Tokyo, 102-0082, Japan
(TEL)+81-3-3556-7111 (FAX)+81-3-3556-0717
<http://www.hotelmonterey.co.jp/hanzomon/>

	8:00am – 8:30am	Registration (Tea and Coffee)
1	8:30 am – 8:45am	Welcome remarks & introductions <i>Welcome remarks by the Chair/Co-Chair</i> <i>Introduction of delegates</i> <i>Adoption of the agenda and confirmation of Minutes of 5th TF meeting</i>
2	8:45am – 8:50am	REDGTF Chair / Co-Chair roles <i>Confirmation of Chair / Co-Chair arrangements for facilitation of TF meeting</i>
3	8:50am – 9:00am	Update on Administrative Actions arising from 5th meeting <u><i>Led by Co-Chair</i></u> <i>1. Complete Action Plan out of session (Secretariat) – Done</i> <i>2. Provide a draft scope for a facilitated discussion session between regulators from member countries and REDGTF delegates. (USA)</i> <i>(For discussion at agenda item 15)</i> <i>3. Follow up with India on the potential for a presentation on the policy inventory to a forthcoming regulator forum in India. (Co-Chair) – Status</i> <i>4. Prepare a brief paper on the outcomes of the Private Financing and Advisory Network (PFAN) project (USA)</i> <i>(For discussion at agenda item 12)</i> <i>5. Finalise Policy Inventory and Analysis (Australia) – Done</i> <i>6. Provide copies of the “Pursuing Clean Energy Business in India” report to partner countries. (Australia) – Done</i>

4	9:00am – 9:15am	<p>Update on Strategic Actions arising from 5th Meeting of REDGTF</p> <p><u>Led by Chair</u></p> <p><i>Strategic Action 1: Expansion of Cleaner Fossil Energy Task Force (CFETF) project on cost and diffusion barriers to include RE&DG technologies (Australia)</i></p> <p><i>(Status report)</i></p> <p><i>Strategic Action 2: All member countries to report on in-country activities to build financial skills and knowledge between financial and RE&DG sectors and on matchmaking activities between investors and developers.</i></p> <p><i>(For discussion at Agenda Item 13).</i></p> <p><i>Strategic Action 3: All member countries to report on opportunities to provide dedicated “expertise” within receiving countries to industries looking to deploy/export RE&DG technologies.</i></p> <p><i>(For discussion at Agenda Item 11).</i></p> <p><i>Strategic Action 4: All member countries to identify and categorise the barriers to RE&DG deployment.</i></p> <p><i>(For discussion at Agenda Item 17).</i></p> <p><i>Strategic Action 5: All member countries to explore opportunities to collaborate with Buildings and Appliances Task Force (BATF).</i></p> <p><i>(For discussion at Agenda Item 9).</i></p> <p><i>Strategic Action 6 (from 5th meeting of the REDGTF: Transmission Constraints and Gaps) Development of a draft proposal for a joint project between the REDGTF and Power Generation and Transmission Task Force (PGTTF) on transmission constraints and gaps</i></p> <p><i>(For discussion at agenda item 10)</i></p>
5	9:15am – 9:30am	<p>Outcomes from PIC</p> <p><i>Co-Chair to report on outcomes of the PIC meeting (29-30 October 2008, Vancouver, Canada)</i></p>
6	9:30am – 10:30am	<p>Country Roundtable</p> <p><u>Led by Chair</u></p> <p><i>Delegates to provide Country updates on progress within their country on government initiatives, policies and measures relevant to RE & DG – with a particular focus on industry outreach strategies and activities.</i></p> <p><i>10 minute presentation and 5 minutes Q&A for each country</i></p>
	10:30am – 11:00am	<p>Tea/Coffee Break</p>
6	11:00am – 11:45pm	<p>Country Roundtable (Continued)</p>
7	11:45am - 12:15pm	<p>REDGTF Action Plan Project Status Reports</p> <p><u>Led by Co-Chair</u></p> <p><i>Discussion on major developments</i></p> <p><i>Tracking the status of projects</i></p>

	12.15pm – 1.15pm	Lunch
8	1:15pm – 1:45pm	<p>Consideration of new projects for inclusion in the REDGTF Action Plan</p> <p><i>Led by Co-Chair</i></p> <p><i>Report on new projects endorsed “out-of-session”</i></p> <p><i>Presentation of new projects for “endorsement”</i></p>
9	1:45pm – 2:15pm	<p>Strategic Action 5: Potential for Collaboration with Buildings and Appliances Task Force (BATF)</p> <p><i>Facilitated by Co-Chair</i></p> <p><i>Exploration of opportunities for collaboration and/or a joint project with the BATF.</i></p>
10	2:15pm – 2:45pm	<p>Strategic Action 6 – Potential for Cooperation with Power Generation and Transmission Task Force</p> <p><i>(Led by Co-Chair)</i></p> <p><i>Discussion on possible collaboration between the REDGTF and Power Generation and Transmission Task Force (PGTTF) and proposal for a joint project on transmission constraints and gaps.</i></p>
11	2:45 – 3:15pm	<p>Strategic Action 3 – Providing dedicated expertise in receiving countries to assist RE&DG deployment</p> <p><i>Led by Chair</i></p> <p><i>Delegates to report on opportunities to provide dedicated “expertise” within receiving countries to industries looking to deploy/export RE&DG technologies.</i></p>
	3:15pm – 3:30pm	Photo session
	3:30pm – 4:00pm	Tea/Coffee Break
12	4:00pm – 4:30pm	<p>Administrative Action - Outcomes of the Private Financing and Advisory Network (PFAN) Project</p> <p><i>Facilitated by Co-Chair</i></p> <p><i>A presentation by the USA on the outcomes of the PFAN project including objectives, opportunities identified, issues arising, outcomes and follow-on activities proposed followed by Q&A and facilitated discussion</i></p>
13	4:30pm – 5:00pm	<p>Strategic Action 2 - Building financial skills and knowledge / Matchmaking between investors and developers</p> <p><i>Led by Chair</i></p> <p><i>Delegates to report on in-country activities to build skills and knowledge between financial and RE&DG sectors and on matchmaking activities.</i></p>

	6:00 pm – 8:00pm	<p>REDGTF Dinner</p> <p>Venue: Hotel Monterey Hanzomon (next to conference room)</p> <p>Hosted by: Ministry of Economy, Trade and Industry (METI) and the New Energy and Industrial Technology Development Organisation (NEDO)</p>
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Friday 24 April 2009		
Day Two – Renewable Energy and Distributed Generation Task Force Meeting		
	9:00am – 9:30am	Tea and Coffee
	9:30am – 9:35am	Remarks from the Chair
14	9:35am – 10:30am	<p>Industry Roundtable <i>Facilitated by Ardele Blignault, GE</i> <i>An opportunity for industry TF members to update the group on industry related activities / actions since the last meeting and to consider and discuss priorities for action and issues or opportunities arising.</i> <i>Speakers included:</i> <i>Mr. Ted Kantrowitz (Canadian GeoExchange Coalition)</i> <i>Mr. Ken McAlpine (Vestas Wind Systems A/S)</i> <i>Mr. Yuji Unno (Seabell International Co., Ltd.)</i></p>
15	10:30am – 11:00am	<p>Administrative Action - RE&DG and Regulator discussion <i>Facilitated by Chair</i> <i>A presentation and overview of regulatory issues and concerns faced by RE&DG developers.</i></p>
	11:00am – 11:15am	Tea/Coffee Break
16	11:15am – 12:40pm	<p>Japanese Industry Presentations <i>An opportunity for Japanese industry to introduce their activities related to RE&DG.</i> <i>Speakers / Presentations Included:</i> <i>Second Generation of Fuel Ethanol Production Technology - Marubeni Corporation</i> <i>Hokuto Mega-Solar Project - Hiroo Konishi, NTT Facilities, Inc.</i> <i>NEDO's R&D in New Energy - Hideki Fukuda, NEDO</i> <i>NAS Battery Application - Akimichi Okimoto, NGK Insulators, Ltd.</i> <i>Small Hydro Stream - Seabell International Co., Ltd.</i></p>
	12:40pm – 1:40pm	Lunch
17	1:40pm – 3:15pm	<p>Strategic Action 4: Barriers to deployment <i>Facilitated by Co-Chair</i> <i>Presentation on barriers identified by member countries followed by facilitated discussion to prioritise those barriers. It is proposed that the list of priorities be voted on and ratified by TF members. It can then be determined where there is the potential for targeted projects to address barriers.</i></p>
18	3:15pm – 3:45pm	<p>Future TF Work Methods and Opportunities <i>Led by Chair</i> <i>Countries to discuss future opportunities and work methods, such as, having key documents such as the Action Plan, Policy Inventory and Strategic Actions as online documents to allow . Explore how the Action Plan provides can better define deliverables and scope of the TF moving forward and evaluation of projects once they are completed.</i></p>

	3:45pm – 4:00pm	Tea/Coffee Break
19	4:00pm – 4:55pm	REDFTF Planning Session <i>Led by Co-Chair</i> <i>An opportunity to revisit the gap analysis of TF activities discussed at meeting 4 and to consider areas for potential new activity</i>
20	4:55pm – 5:15pm	Meeting outcomes and actions arising
21	5:15pm – 5:20pm	Timing and Location of next meeting
22	5:20pm – 5:25pm	Meeting Close
	5:25pm – 5:30pm	Announcement of Site tour

Saturday 25 April 2009

Day Three – Site tour of NEDO’s Verification of Grid Stabilization with Large-scale PV Power Generation Systems project in Hokuto City, Yamanashi Prefecture

http://www.city.hokuto.yamanashi.jp/hokuto_wdm/html/environment/71827886913.html

8:00 Leave hotel

11:00 Arrive in Hokuto City, Yamanashi Prefecture:

13:00? Leave site after lunch

16:30? Arrive in Tokyo hotel (Group 1 – Participants who will leave after April 26)

17:30? Arrive in Narita International Airport (Group 2– Participants who will leave on April 25)

Please note that arrival and departure times may vary due to traffic and weather conditions